



**Dayton Sister City Committee/Foundation - Meeting Minutes
Tuesday, March 12, 2019 - Coolidge Wall Law Office, 5:30 pm**

1. **General Welcome & Call to Order** – Arch Grieve called the meeting to order at 5:30pm. The following members were in attendance: Alexis Larsen, Tony Ricciuto, Amelia Robinson, Monica Jones, Carolyn Rice, David Klass, Kevin Lydy, Peggy Kelly, Bonnie Kling, Emerie Lukas, Thomas Siafa, Ryan Taylor, and Vaughn Shannon. The following Friends of the Committee were also in attendance: Angie Hsu, India Brookshire, Tasha Rountree, Ed Dixon, Jennifer Lumpkin, Amanda Grieve, and Simeon Oyeyemi.
2. **Vote on New Sub-committees/Chairs**
 - a) Arch made a motion and David Klass seconded to approve the creation of the Rushmoor and Strategic Planning sub-committees and approve Hunt Brown as chair of Rushmoor sub-committee; the motion passed unanimously.
3. **Strategic Planning**
 - a) Jennifer Lumpkin discussed the goals of our strategic planning effort and solicited ideas for next steps. After discussion, it was agreed that it would be helpful to have a separate meeting day for at least two hours to generate ideas and goals/objectives. Jennifer agreed to work on finding a date and location and sending them out to the group via Doodle to figure out when the best time to meet would be.
4. **January Meeting Minutes**
 - a) Peggy Kelly made a motion to approve the January Meeting Minutes, Tony Ricciuto seconded; the motion passed unanimously.
5. **Committee Reports**
 - a) **Budget** - Peggy Kelly reported on highlights from the January/February financials.
 - i) Kevin Lydy made a motion and Bonnie Kling seconded to approve the January/February Financials and Amended 2018 Financials; the motion passed unanimously.
 - b) **Youth** – Tony Ricciuto reported that the Augsburg exchange is going well and that the next meeting for the students is at Chaminade-Julienne on March 24th at 7PM, which members were invited to attend.
 - c) **Augsburg** (David Klass) – No report, but David will be traveling to Augsburg for business in April.
 - d) **Oiso** – Kevin went over the highlights of his submitted report (see below).
 - e) **Monrovia** – Arch went over the highlights of his submitted report (see below) and Amanda provided an update on the number of applicants, stating that there are now 17 individuals who have applied.
 - f) **Holon** – Carolyn went over the highlights of the submitted report (see below).
 - g) **Sarajevo** – Monica and Arch went over the highlights of the submitted report (see below) and Carolyn offered to help find an internship for the final remaining student from the Dayton/BiH internship exchange in Montgomery County's Office of Management and Budget.
 - h) **Events** – Amelia Robinson talked about the upcoming FSBP Guest Bartending program, which will take place on March 25; and the Sister City Soiree, taking place on April 25. At this point, she needs help with getting baskets together and she asked people to help with that. She also expressed a hope that all board members would plan to purchase and sell tickets to the event, which should last from 6-8:30pm.
 - i) **Marketing** – Bonnie Kling explained that the committee had met and is working on updating the website to remove old links and asked chairs to help her with these for each of the sister city pages. She also discussed working on a social media calendar and revising the logo to include Rushmoor.
 - j) **Scholarship Committee** - Peggy Kelly and Tony Ricciuto went over the highlights of their submitted report.

6. Old Business

- a) Hunt Brown submitted a report for Rushmoor in advance of the meeting (see below).
- b) Arch provided an update on the proposed World A'Fair partnership, explaining that he is working with Kevin and Tony on figuring out whether it's something we can commit to or not.
- c) Arch provided an update on the Dayton Council on World Affairs Annual Meeting/Regional Sister City Event, saying that it was helpful meeting other sister city members from surrounding areas and highlighting that Cincinnati's model of entirely separate committees for each of its sister cities was an encouraging sign that the committee's decision to meet every other month may help make the DSCC's work more efficient.

7. New Business

- a) Information: DSCC will have a joint table with the Dayton Council on World Affairs at Wright State's International Festival on April 27, 1-4PM - anyone who wants to help was asked to contact Arch.
- b) Arch made a motion and Kevin seconded to approve Nickole Ross, Bing Davis, & Amanda Grieve as Friends of the DSCC as members of the Monrovia sub-committee and Brett Hill as a volunteer for our Dayton/BiH exchange; the motion passed unanimously.
- c) Arch made a motion and Emerie seconded to recommend Thomas Siafa, Tasha Rountree, India Brookshire, Jennifer Lumpkin, Ryan Taylor, Vaughn Shannon, Ed Dixon, Angie Hsu, & Simeon Oyeyemi for approval by the City Commission as DSCC members and approve them as Friends of the DSCC until promoted to Members by Commission; the motion passed unanimously.

8. Other Items for the Good of the Committee

- a) Future Meeting Dates: May 14; July 9; September 10; November 12
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Submitted Reports for 3/12/2019

Oiso Committee Report to the Dayton Sister City Committee

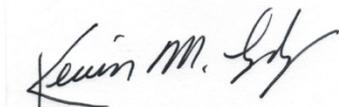
January/February, 2019

The dates for the student exchange will be July 24 – August 5. The three Oiso students will be staying with the three Dayton Regional STEM School students who traveled to Japan last summer, Annie Brockman, Braeden Corbett and AJ Davis. As a reminder, the plan is to have the DRSS students present about the Oiso exchange at the annual World A'Fair in May.

Regarding the ad hoc "50th Anniversary" committee, we are still waiting for final confirmation about whether Oiso Mayor Nakasaki will be coming to Dayton with the three students. We are supposed to hear from Oiso some time in March. The 50th Anniversary celebration at Levitt Pavilion, which will take place on August 3, 2019, is starting to taking shape. The event will start at 2:00p with the headlining band, a funk band, taking the stage at around 7:00pm. Other aspects of the event are also taking shape. Michael McVey, of Yellow Springs Aikido, will be bringing his dojo for a demonstration during the event, Harmony of Japan (a women's vocal group) will perform as will the Cincinnati-Dayton Taiko group. There are a couple other aspects of the celebration that we are looking to finalize, but things are looking solid at this point.

One thing the Sister City Committee will need to also work on is the more formal celebration for the 50th Anniversary. However, we will need to wait until we hear from Oiso about the adult delegation.

Respectfully Submitted on March 8, 2019,



Kevin Lydy

Chair – Oiso Committee

Monrovia March Sub-Committee Report

Submitted by Arch Grieve, interim chair

The Monrovia sub-committee met two times since January's meeting. Below are highlights/results of those efforts:

- **Raising Local Awareness** - India and Tasha are working on creating local informational events to raise awareness about Dayton's connection with Monrovia in anticipation of trying to do a delegation trip there in 2020. They have brought Nickole Ross and Ed Dixon on board as well and have begun reaching out to organizations in Monrovia to try and establish business and academic connections. Thomas invited sub-committee members to a GDPM event featuring African food and culture in February.
- **Establishing Monrovia Connections** – Thomas has reached out once more via email to the Monrovia Mayoral office to try and establish a connection and is waiting to hear back. Arch has connected with the US Embassy in Monrovia and has had a conversation with Selim Ariturk, a public affairs officer who has helped connect us with local organizations and would like to help connect Dayton with organizations in Monrovia. In the event of future travel to Monrovia, he is willing to help us build relationships with local organizations there.
- **Artist Residency** - Since the last meeting, Tasha and India have connected Amanda with local artist/gallery owner Ed Dixon, who has helped with developing the application form and will help select an artist once the window closes. Amanda has also reached out to Bing Davis and the African American Visual Arts Guild to help with jurying. An artist call has been posted on the Dayton Society of Artist's website, and as of 3/6/19 at least seven individuals from Monrovia have applied. Mr. Ariturk from the US Embassy has helped facilitate the artist call being shared through the embassy's Facebook page. The application window closes on 3/15, and once an artist is selected, the US Embassy in Monrovia has stated its willingness to let us know whether or not our selected artist's visa gets approved or not. The goal would be to have the artist's time in the US span July 4 through July 24 (Liberia's Independence Day). Once an artist is selected, the committee will work on developing programming during their stay.

Next meeting date: TBD

Items for the full committee to follow up with sub-committee members about:

- How can marketing and events help advertise the upcoming meetings and future events?
- Who has interest in visiting Monrovia in 2020?
- Does City Hall have any interest in joining a 2020 delegation trip to Monrovia?

Holon Meeting

March 7, 2019

Present: Carolyn Rice, Angie Hsu, Matan Mazursky, Vaughn Shannon & Lori Simms Parks

The committee discussed several possible directions for the relationship with Holon.

***Our Mission:** Provide community leadership to promote Dayton internationally and increase the global awareness of its residents through developing and maintaining active Sister City relationships.*

- Student Exchange possibly with Dayton Early College Academy in the fall of 2020. Start with 5-7 freshman students. The start would be with a weekly Skype and/or “pen pal relationship. The actual exchange would then take place in their junior and senior years. The students could share pop culture and also history of their respective areas.
 - In Holon, there is a hip-hop band/youth outreach organization called Beit System Ali.
 - “Beit System Ali is a diverse and exceptional cultural engine to community building and social change while persistently developing community and educational activities. Various creative workshops for youth are being held weekly at *Beit System Ali* : rap, poetry, music production and more.”(<https://www.beitsystemali.com/home-eng>) This program is part of Holon’s digital art lab and possibly Stivers would be a good partner (i.e. student exchange, starting with pen pals and sharing music/creating music together online).
 - Holon Institute of Technology - Professor Zohar Shemesh (graphic design/tech design) is a contact at the school and would be a possible relationship with other like higher institutions here in the Dayton area.
 - The committee discussed possible “phases” of the Holon Sister City committee:
 - Match people of different ages and levels with people in Holon.
 - Identify school groups and start “pen pal” relationships.
 - Meet in person through exchanges.
 - Other business is we need to set up a meeting between now and the next DSCC meeting in May.
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Sarajevo Subcommittee Report

- **May Dayton/BiH Exchange** – Host families have been found for everyone and they are in the process of getting their visas to travel here. The students will be here from May 16-June 2. There will be a happy hour welcome on May 17 at 4-5PM that committee members could attend and meet them. Arch is working with Brett Hill, who traveled there last year and is excited to help with itinerary items and with transportation. Farewell dinner is in the works but would be on Thursday 5/30, so if you have interest in helping organize that please let Arch know. A date is being set to help with orientation of host families on our end. If you’d like to get involved in helping with itinerary, now is the time to contact Arch.
- **October Four Cities Young Leader Academy Exchange** – So far 14 host families have applied, which is great! Using the Sister Cities International discount to have Intellicorp do background checks, which State Dept. has approved. Still need more applicants though. April will be screening and approval of host families. Still working through contracts and setting final itinerary, but have a good draft already.

How the committee can help:

- *If anyone knows of someone who can help with finding an internship related to auditing/financial internship spot for one of our May interns please let Arch know.*
 - *Please help spread the word that we need host families to apply for the October exchange. People should apply online at dayton sisters city committee.org/homestay. Info about the exchange is online there as well.*
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Scholarship Committee Report

March 12, 2019

Our Mission: Provide community leadership to promote Dayton internationally and increase the global awareness of its residents through developing and maintaining active Sister City relationships.

Submitted by Peggy Kelly

The scholarship committee met on January 23, 2019. In attendance were Arch Grieve, Monica Jones, Peggy Kelly, Kevin Lydy, Tony Ricciuto, and Lori Simms-Parks.

There were two applications for the youth scholarship for the outgoing trip to Augsburg this summer. The committee decided to award \$750 each to McKenna Taylor and Grace Strickland, both students at Chaminade-Julienne High School. Arch wrote each student a letter informing them of the decision. Additionally, the committee decided to offer \$1000 to Oiso to assist with sending their youth to Dayton this summer. Kevin contacted Norio Morisugi of Oiso who gladly accepted the assistance. Peggy was able to complete a wire transfer of \$1001.11 (104,500 yen) on February 5, 2109.

Rushmoor Report – Submitted by Hunt Brown

a) Update on Rushmoor as a new sister city:

- In January the DSCC recommended approval of the new relationship to the Dayton City Commission
- Dayton City Commission has this recommendation under review
- Rushmoor is enthusiastic about the new relationship
- Early planning is under way for a possible signing ceremony in Dayton



Dayton Sister City Foundation
 Income Statement by Fund
 for the period of 01/01/2019 to 02/28/2019

General Fund

Account Number	Account Name	Amount
Income		
Grants/Donations/Other Income		
4000	Membership Dues	\$180.00
Total Grants/Donations/Other Income		\$180.00
Total Income		\$180.00
Expense		
Executive Committee		
5901	Attorney General COIN Fee & Sec State Fee	\$50.00
Total Executive Committee		\$50.00
Scholarship Committee		
5010	Scholarship Committee	\$1,001.11
Total Scholarship Committee		\$1,001.11
Total Expense		\$1,051.11
Net Income (Loss)		\$-871.11
Summary		
Beginning Fund Balance		\$47,208.75
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$-871.11
= Ending Fund Balance		\$46,337.64



Dayton Sister City Foundation
Income Statement by Fund
for the period of 01/01/2019 to 02/28/2019

Restricted Youth and
Education Fund

Account Number	Account Name	Amount
Income		
	Total Income	\$0.00
Expense		
	Total Expense	\$0.00
	Net Income (Loss)	\$0.00
<u>Summary</u>		
	Beginning Fund Balance	\$-1,295.71
	+ Other Fund Balance Movements	\$0.00
	+ Net Income / (Loss)	\$0.00
	= Ending Fund Balance	\$-1,295.71



Dayton Sister City Foundation
Income Statement by Fund
for the period of 01/01/2019 to 02/28/2019

Restricted Funds (Other)

Account Number	Account Name	Amount
Income		
	Total Income	\$0.00
Expense		
	Total Expense	\$0.00
	Net Income (Loss)	\$0.00
<u>Summary</u>		
	Beginning Fund Balance	\$4,005.35
	+ Other Fund Balance Movements	\$0.00
	+ Net Income / (Loss)	\$0.00
	= Ending Fund Balance	\$4,005.35



Dayton Sister City Foundation
Income Statement by Fund
for the period of 01/01/2019 to 02/28/2019

Dayton Foundation
Scholarship Fund #1405

Account Number	Account Name	Amount
Income		
	Total Income	\$0.00
Expense		
	Total Expense	\$0.00
	Net Income (Loss)	\$0.00
<u>Summary</u>		
	Beginning Fund Balance	\$10,251.89
	+ Other Fund Balance Movements	\$0.00
	+ Net Income / (Loss)	\$0.00
	= Ending Fund Balance	\$10,251.89



Dayton Sister City Foundation
 Income Statement by Fund
 for the period of 01/01/2018 to 12/31/2018

General Fund

Account Number	Account Name	Amount
Income		
4000	Membership Dues	\$220.00
4002	City of Dayton Annual Allocation	\$15,000.00
4003	Interest Earned	\$9.32
4004	Fundraisers for Scholarship	\$784.00
Total Income		\$16,013.32
Expense		
5001	Bank and WePay Fees	\$72.51
5102	Outbound Student Exchange to Augsburg	\$1,080.00
5106	Outbound Student Exchange to Oiso	\$1,695.00
5200	Regional Collaborative Programs	\$250.00
5300	Marketing Materials	\$235.95
5301	Website (Development, Hosting, Domain, Etc.)	\$624.37
5601	Sarajevo Inbound Adult Exchange	\$2,000.00
5603	Sarajevo Misc. Expenses	\$550.00
5700	Oiso Outbound Adult Exchange	\$415.90
5702	Oiso Gifts	\$300.00
5900	Unplanned Opportunities	\$478.48
5901	Attorney General COIN Fee & Sec State Fee	\$50.00
5903	Accounting Expenses	\$300.00
Total Expense		\$8,052.21
Net Income (Loss)		\$7,961.11
Summary		
Beginning Fund Balance		\$50,031.64
+ Other Fund Balance Movements		\$-10,784.00
+ Net Income / (Loss)		\$7,961.11
= Ending Fund Balance		\$47,208.75



Dayton Sister City Foundation
 Income Statement by Fund
 for the period of 01/01/2018 to 12/31/2018

Restricted Youth and
 Education Fund

Account Number	Account Name	Amount
Income		
4102	Outbound Student Exchange to Augsburg	\$7,100.00
4106	Outbound Student Exchange to Oiso	\$3,845.00
Total Income		\$10,945.00
Expense		
5101	Inbound Student Exchange from Augsburg	\$1,048.00
5102	Outbound Student Exchange to Augsburg	\$6,370.00
5106	Outbound Student Exchange to Oiso	\$5,322.71
Total Expense		\$12,740.71
Net Income (Loss)		\$-1,795.71
Summary		
Beginning Fund Balance		\$500.00
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$-1,795.71
= Ending Fund Balance		\$-1,295.71



Dayton Sister City Foundation
 Income Statement by Fund
 for the period of 01/01/2018 to 12/31/2018

Restricted Funds (Other)

Account Number	Account Name	Amount
Income		
4001	Contributions/Donations	\$5,800.00
4004	Fundraisers for Scholarship	\$481.26
4005	Adult Outbound Travel	\$4,120.58
Total Income		\$10,401.84
Expense		
5601	Sarajevo Inbound Adult Exchange	\$4,165.28
5604	Sarajevo Special Events	\$2,231.21
Total Expense		\$6,396.49
Net Income (Loss)		\$4,005.35
Summary		
Beginning Fund Balance		\$0.00
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$4,005.35
= Ending Fund Balance		\$4,005.35



Dayton Sister City Foundation
 Income Statement by Fund
 for the period of 01/01/2018 to 12/31/2018

Dayton Foundation
 Scholarship Fund #1405

Account Number	Account Name	Amount
Income		
4006	Investment Income	\$193.45
4007	Increase in Market Value	\$-479.25
Total Income		\$-285.80
Expense		
5003	Investment Manager's Fee	\$71.31
5004	Community Investment Fee	\$175.00
Total Expense		\$246.31
Net Income (Loss)		\$-532.11
Summary		
Beginning Fund Balance		\$0.00
+ Other Fund Balance Movements		\$10,784.00
+ Net Income / (Loss)		\$-532.11
= Ending Fund Balance		\$10,251.89