



Dayton Sister City Committee/Foundation

Meeting Minutes

Tuesday, November 14, 2017

Coolidge Wall Law Office, 5:30 pm

Members: Arch Grieve, Andrew Waldholtz, Kelly Geers, Tony Ricciuto, Lori Simms Parks, Merle Wilberding, Monica Jones, Amelia Robinson

Guest: Erin Gahimer

- General Welcome
- Call to Order
- Review and Approval of September and October Minutes and Budget Reports. September October minutes approved.
- Committee Reports
 - a. Youth (K. Geers) May 8th, 16-18 students from Augsburg to come to Dayton.
 - b. Augsburg (D. Klass) – No report
 - c. Oiso (K. Lydy) See committee report.
 - 50th Anniversary event in Oiso
 - Committee participation
 - City Hall participation
 - d. Monrovia – No report
 - e. Holon (C. Rice/L. Simms-Parks). Monica shared that Shelley went to Israel and Holon is eager to restart relationship with Dayton.
 - f. Sarajevo (M. Jones) Monica and Bridget have not heard from the school in Sarajevo that they had hoped to do an exchange with.
 - g. Marketing (A. Robinson)
 - h. Budget - 2017 update and 2018 Proposal (A. Grieve) The proposed 2018 budget was approved (attached).
- Old Business
 - a. Annual Reports (A. Robinson). Draft annual report has been completed.
 - b. Status update for projects from BiH trip (Misc.)
 - STEM/Mostar Internship Program. Next Tuesday, Arch will guest bartend at Wandering Griffin.
 - c. Recommendations for New Committee Members – None suggested
 - d. Scholarship Committee – finalization. Lori, Kelly, Monica, Arch, and Tony volunteered to serve on committee. The committee will prepare an implementation document.
- New Business
 - First review of agreement with Dayton Foundation. An updated agreement was sent to the committee. The update will be reviewed at January meeting.
 - Ariel Walker - stepping down from the committee
 - Recommendations for 2018 Officers - need for Vice-Chair – None suggested

Our Mission: Provide community leadership to promote Dayton internationally and increase the global awareness of its residents through developing and maintaining active Sister City relationships.



DAYTON
SISTER CITY COMMITTEE

Augsburg Germany, 1964
Oiso, Japan, 1968
Monrovia, Liberia, 1972
Holon, Israel, 1997
Sarajevo, Bosnia-Herzegovina, 1999

- Meeting day/time/location for 2018 – same as 2017?
 - Request sent to committee about event in December, rather than a meeting. Event will be at Warped Wing on Thursday, December 14th, from 5:30-7:30
 - January meeting will take place on Tuesday, January 9th at Coolidge Wall.
- Other Items for the Good of the Committee

Future Meeting Dates
(usually 2nd Tuesday of the month)

December???

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Submitted committee reports:

Oiso Committee Report to the Dayton Sister City Committee

October, 2017

Regarding the youth exchange, we have successfully interviewed one candidate, Annie Brockman (9th Grade) and she has received the Stage 2 application. The first deadline for both Annie and AJ Davis, is December 15, which is when the first deposit is due. We are still working on securing the third student; we have his completed Stage 1 application, but have had difficulty securing an interview. Oiso wrote back and the dates for travel will be July 20 through July 31, 2018.

As a reminder, according to the records provided to me by former Oiso Committee Chair, Brink Harrison, the sister city arrangement was proposed by Dayton and agreed upon by Oiso in 1968, but nothing formally happened until 1969. Oiso has accepted my proposal that, along with the three Dayton we will be sending in 2018, an adult delegation to Oiso, to include Mayor Whaley and/or members of the Dayton City Commission will travel to Oiso and experience some kind of celebration/acknowledgement. While Mayor Whaley is unable to commit, she has expressed interest in attending (she will know more after the May primary). If any members of the Dayton Sister City Committee and the Dayton City Commission plan on traveling to Oiso this summer, I will need to know as soon as possible so that Oiso can begin making preparations and I can begin investigating airfare and hotel accommodations.

I am still very interested in pursuing the idea of Dayton hosting a celebration during summer, 2019. It will be advantageous to look back at past events that have been put on in the name of our sister city relationship. My vision is an event akin to the Celtic Festival, the Hispanic Heritage Festival and others, where First Street downtown is closed off with booths and live music performed at Riverscape.

Lastly, and this may be a part of the anniversary preparations, I hope to revisit the Oiso-Dayton marathon exchange that Norio brought up last summer. Plans fell apart as the Oiso International Association migrated away from the Oiso city government.

Respectfully Submitted on November 13, 2017,

Kevin Lydy
Chair – Oiso Committee



Dayton Sister City Foundation
 Income Statement by Fund
 for the period of 01/01/2017 to 11/11/2017

General Fund

Account Number	Account Name	Amount
Income		
Donations		
4000	Membership Dues	\$320.00
Total Donations		\$320.00
Other Income		
4002	City of Dayton Annual Allocation	\$13,000.00
4003	Interest Earned	\$7.75
Total Other Income		\$13,007.75
Total Income		\$13,327.75
Expense		
Other Expenses		
5001	Bank and WePay Fees	\$8.00
Total Other Expenses		\$8.00
Youth & Education		
5102	Outbound Student Exchange to Augsburg	\$3,611.97
5105	Inbound Student Exchange from Oiso	\$418.86
Total Youth & Education		\$4,030.83
Marketing & Communications		
5300	Marketing Materials	\$3,272.25
5301	Website (Development, Hosting, Domain, Etc.)	\$186.23
Total Marketing & Communications		\$3,458.48
Executive Committee		
5900	Unplanned Opportunities	\$113.25
5901	Attorney General COIN Fee & Sec State Fee	\$75.00
5903	Accounting Expenses	\$270.00
Total Executive Committee		\$458.25
Total Expense		\$7,955.56
Net Income (Loss)		\$5,372.19
Summary		
Beginning Fund Balance		\$44,978.10
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$5,372.19
= Ending Fund Balance		\$50,350.29



Dayton Sister City Foundation
 Income Statement by Fund
 for the period of 01/01/2017 to 11/11/2017

Restricted Youth and
 Education Fund

Account Number	Account Name	Amount
Income		
Youth & Education		
4102	Outbound Student Exchange to Augsburg	\$16,578.00
Total Youth & Education		\$16,578.00
Total Income		\$16,578.00
Expense		
Youth & Education		
5102	Outbound Student Exchange to Augsburg	\$23,378.00
Total Youth & Education		\$23,378.00
Total Expense		\$23,378.00
Net Income (Loss)		-\$6,800.00
Summary		
Beginning Fund Balance		\$6,800.00
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$-6,800.00
= Ending Fund Balance		\$0.00



Dayton Sister City Foundation
Income Statement by Month for Fiscal Year
2017 (Jan - Dec)

Budget vs. Actual
Spending

Account Number	Account Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	YTD Actual	Annual Budget
Income														
4000	Membership Dues	\$120.00	\$80.00	\$60.00	\$40.00	\$20.00							\$320.00	\$320.00
4001	Contributions/Donations													\$0.00
4002	City of Dayton Annual Allocation			\$13,000.00									\$13,000.00	\$13,000.00
4003	Interest Earned	\$0.79	\$0.71	\$0.80	\$0.76	\$0.79	\$0.77	\$0.79	\$0.79	\$0.76	\$0.79		\$7.75	\$8.00
4100	Youth Education (Conference, Classroom Material, Etc.)													\$0.00
4101	Inbound Student Exchange from Augsburg													\$0.00
4102	Outbound Student Exchange to Augsburg		\$10,771.00		\$5,807.00								\$16,578.00	\$35,000.00
4103	Inbound Student Exchange from Holon													\$0.00
4104	Outbound Student Exchange to Holon													\$0.00
4105	Inbound Student Exchange from Oiso													\$0.00
4106	Outbound Student Exchange to Oiso													\$0.00
4107	Inbound Student Exchange from Sarajevo													\$0.00
4108	Outbound Student Exchange to Sarajevo													\$0.00
4109	Inbound Student Exchange from Monrovia													\$0.00
4110	Outbound Student Exchange to Monrovia													\$0.00
Total Income		\$120.79	\$10,851.71	\$13,060.80	\$5,847.76	\$20.79	\$0.77	\$0.79	\$0.79	\$0.76	\$0.79	\$0.00	\$29,905.75	\$48,328.00

Expense

5001	Bank and WePay Fees			\$8.00									\$8.00	\$10.00
5002	Office Supplies													\$0.00
5100	Youth Education (Conference, Classroom Materials, Etc.)													\$0.00
5101	Inbound Student Exchange from Augsburg													\$0.00
5102	Outbound Student Exchange to Augsburg			\$26,220.00				\$769.97					\$26,989.97	\$39,500.00
5103	Inbound Student Exchange from Holon													\$0.00
5104	Outbound Student Exchange to Holon													\$0.00

5105	Inbound Student Exchange from Oiso			\$418.86	\$418.86	\$500.00
5106	Outbound Student Exchange to Oiso					\$0.00
5107	Inbound Student Exchange from Sarajevo					\$0.00
5108	Outbound Student Exchange to Sarajevo					\$0.00
5109	Inbound Student Exchange from Monrovia					\$0.00
5110	Outbound Student Exchange to Monrovia					\$0.00
5200	Regional Collaborative Programs					\$250.00
5201	Urban Nights					\$0.00
5202	Annual Regional Sister Cities Reception					\$0.00
5300	Marketing Materials	\$400.00	\$2,872.25		\$3,272.25	\$1,800.00
5301	Website (Development, Hosting, Domain, Etc.)	\$160.33		\$25.90	\$186.23	\$200.00
5302	Gifts (Shirts, Hats, Bookbags, Etc.)					\$800.00
5303	Young Artists/Authors					\$0.00
5304	Dayton Sister Cities Exhibit					\$3,500.00
5400	Augsburg Outbound Adult Exchange					\$0.00
5401	Augsburg Inbound Adult Exchange					\$0.00
5402	Augsburg Gifts					\$0.00
5403	Augsburg Misc. Expenses					\$0.00
5404	Augsburg Special Events					\$1,000.00
5500	Holon Outbound Adult Exchange					\$0.00
5501	Holon Inbound Adult Exchange					\$0.00
5502	Holon Gifts					\$0.00
5503	Holon Misc. Expenses					\$1,000.00
5504	Holon Special Events					\$0.00
5600	Sarajevo Outbound Adult Exchange					\$0.00
5601	Sarajevo Inbound Adult Exchange					\$0.00
5602	Sarajevo Gifts					\$550.00
5603	Sarajevo Misc. Expenses					\$200.00
5604	Sarajevo Special Events					\$3,000.00
5700	Oiso Outbound Adult Exchange					\$1,200.00
5701	Oiso Inbound Adult Exchange					\$200.00
5702	Oiso Gifts					\$0.00
5703	Oiso Misc. Expenses					\$400.00
5704	Oiso Special Events					\$0.00
5800	Monrovia Outbound Adult Exchange					\$0.00

Budget for fiscal year 2018: Complete

Income

Account	2018 Budget
Donations	
4000 - Membership Dues	\$320.00
4001 - Contributions/Donations	
Other Income	
4002 - City of Dayton Annual Allocation	\$13,000.00
4003 - Interest Earned	\$10.00
Youth & Education	
4100 - Youth Education (Conference, Classroom Material, Etc.)	
4101 - Inbound Student Exchange from Augsburg	
4102 - Outbound Student Exchange to Augsburg	
4103 - Inbound Student Exchange from Holon	
4104 - Outbound Student Exchange to Holon	
4105 - Inbound Student Exchange from Oiso	
4106 - Outbound Student Exchange to Oiso	
4107 - Inbound Student Exchange from Sarajevo	
4108 - Outbound Student Exchange to Sarajevo	
4109 - Inbound Student Exchange from Monrovia	
4110 - Outbound Student Exchange to Monrovia	
Total Income	\$13,330.00

Expense

Account	2018 Budget
Other Expenses	
5001 - Bank and WePay Fees	\$10.00
5002 - Office Supplies	
Youth & Education	
5100 - Youth Education (Conference, Classroom Materials, Etc.)	
5101 - Inbound Student Exchange from Augsburg	\$1,000.00
5102 - Outbound Student Exchange to Augsburg	
5103 - Inbound Student Exchange from Holon	
5104 - Outbound Student Exchange to Holon	
5105 - Inbound Student Exchange from Oiso	

Expense**Account****2018 Budget**

5106 - Outbound Student Exchange to Oiso	\$1,600.00
5107 - Inbound Student Exchange from Sarajevo	
5108 - Outbound Student Exchange to Sarajevo	
5109 - Inbound Student Exchange from Monrovia	
5110 - Outbound Student Exchange to Monrovia	
Regional Sister Cities	
5200 - Regional Collaborative Programs	\$250.00
5201 - Urban Nights	
5202 - Annual Regional Sister Cities Reception	
Marketing & Communications	
5300 - Marketing Materials	\$830.00
5301 - Website (Development, Hosting, Domain, Etc.)	\$170.00
5302 - Gifts (Shirts, Hats, Bookbags, Etc.)	
5303 - Young Artists/Authors	
5304 - Dayton Sister Cities Exhibit	
Augsburg	
5400 - Augsburg Outbound Adult Exchange	
5401 - Augsburg Inbound Adult Exchange	
5402 - Augsburg Gifts	
5403 - Augsburg Misc. Expenses	
5404 - Augsburg Special Events	
Holon	
5500 - Holon Outbound Adult Exchange	
5501 - Holon Inbound Adult Exchange	
5502 - Holon Gifts	\$300.00
5503 - Holon Misc. Expenses	
5504 - Holon Special Events	
Sarajevo	
5600 - Sarajevo Outbound Adult Exchange	
5601 - Sarajevo Inbound Adult Exchange	\$2,000.00
5602 - Sarajevo Gifts	\$250.00
5603 - Sarajevo Misc. Expenses	\$550.00
5604 - Sarajevo Special Events	\$3,000.00
Oiso	
5700 - Oiso Outbound Adult Exchange	\$1,000.00
5701 - Oiso Inbound Adult Exchange	
5702 - Oiso Gifts	\$1,000.00

Expense

Account

2018 Budget

5703 - Oiso Misc. Expenses	
5704 - Oiso Special Events	
Monrovia	
5800 - Monrovia Outbound Adult Exchange	
5801 - Monrovia Inbound Adult Exchange	
5802 - Monrovia Gifts	\$300.00
5803 - Monrovia Misc. Expenses	\$1,000.00
5804 - Monrovia Special Events	
Executive Committee	
5900 - Unplanned Opportunities	\$2,000.00
5901 - Attorney General COIN Fee & Sec State Fee	\$100.00
5902 - Discretionary Travel	\$300.00
5903 - Accounting Expenses	

Total Expense	\$15,660.00
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Net Income	\$-2,330.00
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